

INSTRUCTIONS TO THE SHERIFF OF THE COUNTY OF NAPA

The Sheriff must have written, signed, instructions by the attorney for the creditor, or the creditor if he/she has no attorney in accordance with CCP 262; 687.010.

www.co.napa.ca.us/internet/content/departments/sheriff

1125 Third Street
Napa, CA 94559
(707) 253-4325 • FAX (707) 259-8221

Plaintiff

VS

Defendant

<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Court Case Number	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Levying Officer File Number- if known
---------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------

*Provide the original writ and four photocopies of the original writ, together with appropriate fees.
Please type or print legibly.*

1. Name(s) of the judgment debtor(s) whose property is subject to this levy:

2. Judgment debtor's last known address:

3. Name and address of the third party in possession or control of the judgment debtor's property:

4. In order to assist the third party in identifying and locating the specific property that is subject to this levy, please provide a description of the property in the space below:

5. List the total of all credits or partial satisfactions you have received from the judgment debtor after the writ was issued: \$ _____.

All communications, refunds, and collections will be made to the name and address listed below:

Signature of attorney (or party without an attorney)

Date _____

Print name of attorney (or party without an attorney)

Address of attorney (or party without an attorney) Number, Street, City, State, ZIP Code

TEL () Ext. FAX ()